

| PRINCIPAL'S MONTHLY REPORT | |
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| SCHOOL | Pivik |
| NAME | Gail Yamnitzky |
| MONTH | May/ |
| FIRE DRILL | 5-31-13 |
| # of Formal Observations | 4 |
| # of Walkthroughs | Informal walk-throughs of every classroom and special area at least once |

| ACADEMIC REPORT |
|---|
| 1. Analyzed spring STAR report scores for math and reading |
| 2. Analyzed spring DIBELS scores |
| 3. Developed Tier 2 and Tier 3 groups for fall |
| 4. Developed draft of 2013-14 schedule |
| 5. Developed draft of classroom assignments for 2013-14 |
| 6. Attended 4 IEP Meetings |
| 7. Attended 2 504 Service Agreement meetings |
| 8. Attended 2 GIEP meeting |
| 9. Completed the PSWBSP incentive program – "Positive Athlete" |
| 10. Completed PVAAS Roster Verification program |
| 11. Completed DRC Attribution |
| 12. Completed DEBE's for all staff |
| 13. Completed end-of-year evaluations of all paraprofessionals |
| 14. Completed general supply order for 2013-14 |
| 15. Completed textbook inventory |
| 16. Monitored all special education students and the implementation of their IEPs |
| 17. Attended PLC meetings |
| 18. Monitored grade books and lesson plans weekly |
| 19. Conducted building walk-through to assess quality of instruction |
| 20. Prepared Permissions for consent for Special Education Testing for 3 students |
| 21. Monitored Moodle pages |
| 22. Met with teachers to discuss students who are not making adequate progress |
| 23. Conducted Kindergarten Screening for 100 children |
| 24. Conducted 1 Faculty Meeting – focus was on "creativity" in instruction |

| EVENTS/PROGRAMS |
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| 1. PTA meeting |
| 2. Conducted end-of-year activities |
| 3. Conducted 6 th grade Recognition Ceremony |
| 4. Attended Elementary track meet |
| 5. Attended PTA Appreciation Night |

| GENERAL INFORMATION |
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| 1. Addressed bus issues |
| 2. Monitored facility and reported on all items that need to be repaired or replaced |
| 3. Conducted parent meetings to address concerns |
| 4. Using Twitter to share on-going information about student learning and Pivik events |